



# EXDIA *express*

*Friendly Updates From Our Team To Yours*

Welcome to *Exdia Express* for August 2025 – keeping you informed with friendly updates from our team to yours.

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We trust you'll enjoy these updates, and we look forward to staying connected!

## ***Team Faces – Meet Analee***



*Bachelor of Business Administration Major in Accounting,  
CPA*

Analee enjoys contributing to clients' business success through accurate financial reporting and timely transaction processing. She likes the strong communication and collaborative environment within the team. Analee's expertise is in payables, receivables, reconciliations, financial reporting, and budget preparation. Outside work, she enjoys outdoor activities, engaging conversations, and

exploring books and movies.

### ***What do you enjoy most about working with our clients?***

I enjoy the process of understanding the client's business and processes and being able to provide accurate and timely financial reports for better decision making and at the same time making sure we comply with accounting standards. When all generally goes well and the client is happy, that is such a fulfilling work life!

### ***What's a simple tip you use to stay productive?***

I make sure that I get breaks, maybe short or long enough for a chat or walk outside every time I finish a work item to clear my mind and get ready for the next task.

### ***What's your favourite coffee or snack?***

I'd love a cup of hot flat white or a cold and fresh fruit juice and some sweet asian rice cakes! A variety of nuts would be nice too.

***Thank you Analee for being such an amazing part of our Exdia team!***

## ***Client Share – Thank you Elizabeth!***

We are so grateful for our wonderful clients, and it's always a pleasure to receive feedback like these thoughtful comments from Elizabeth

**“You are so committed, experienced, kind, polite, generous with your time, servant hearted and a pleasure to work with.”**

**- Elizabeth, NSW**

Thank you, Elizabeth, for sharing your experience. We truly value the opportunity we've had to work together!

And now in the following section we are delighted to share the latest eBrief from the Institute of Certified Bookkeepers with this month's topics and content.

## Client eBrief



The Institute of Certified Bookkeepers



## The Value of a Registered BAS Agent

### Find A BAS Agent You Can Trust

The Tax Practitioners Board (TPB) has been listening to feedback and have developed a new advertising campaign to promote the necessity for businesses to use the services of a registered BAS Agent.

Their *'Find a BAS agent you can trust'* campaign raises awareness among businesses of the risks of using unregistered BAS preparers. Unregistered preparers don't have the required qualifications to advise clients on their obligations, and if they lodge statements to the Australian Taxation Office on behalf of a business, such as yours, they are doing so illegally. Incorrect or incomplete submissions may result in penalties or legal consequences for the client.

Accurate financial reporting is vital for businesses, and this campaign links through to the online register to allow businesses to check that their BAS Agent is registered with the TPB. Because BAS can be submitted monthly, quarterly or annually, the TPB are running the campaign throughout 2025 and 2026 and will refine targeting and messaging throughout the year.

### Is Your BAS Agent Registered?

To confirm if a BAS Agent is registered with the TPB, you can:

These dates are from the ATO website and do not account for possible extensions.

You remain responsible for ensuring that the necessary information is with us in time.

See [ATO Due dates by month](#) to check monthly lodgment and payment dates.

#### **BAS/IAS Monthly Lodgements**

Final dates for lodgements and payments:

August Activity Statement

21 September 2025

September Activity Statement

21 October 2025

#### **BAS Quarterly Lodgements**

Final dates for lodgements and payments:

##### **1st Quarter 2026 Financial Year:**

**September Quarter 2025 (incl. PAYGI)**

28 October, 2025

##### **2nd Quarter 2026 Financial Year:**

**December Quarter 2025 (incl. PAYGI)**

28 February, 2026

When a due date falls on a Saturday, Sunday or Public Holiday\*, you can lodge or pay on the next business day.

\*A day that is a public holiday for the whole of any state or territory in Australia.

Due date for super guarantee contributions:

##### **1st Quarter 2026 Financial Year:**

July to September 2025 – contributions must be **in the fund** by 28 October, 2025

##### **2nd Quarter 2026 Financial Year:**

October to December 2025 – contributions must be **in the fund** by 28 January, 2026

Late payments of superannuation are **not** tax deductible. If your business has overdue superannuation guarantee payments and you are unsure of how to proceed, please contact us to discuss.

- Search the TPB Register
- Look for the registered tax practitioner symbol.

## TPB Register

The [TPB Register](#) includes details of registered tax practitioners and some deregistered practitioners, including the reasons for termination of their registration. For further information about how to use the register, refer to [Help with using the TPB Register](#).

## Registered Tax Practitioner Symbol

The registered tax practitioner symbol is an easy way for consumers to see if their BAS Agent is registered with the TPB. The practitioner's symbol may be found on a range of business materials, including websites, stationery, email signature blocks, brochures and business cards.

For further information, refer to [Look for the symbol](#).



Tax agent  
12345678

### Further information:

- [Finding and using a tax practitioner](#)
- [Risks of using unregistered tax practitioners](#)

## Casuals: New Rules From August 2025

### Employing Casuals?

Casual employees generally have different entitlements to permanent employees, including pay, hours of work, and leave. To ensure you're meeting your employer obligations, the Fair Work Ombudsman has the essentials covered in their [Guide to casual employment](#).

The guide answers FAQs about casual employment and includes practical tips to help you understand casuals' rights under the 'employee choice pathway' to permanent employment.

The pathway allows eligible casuals to notify their employer in writing of their intention to change to permanent employment and will start to apply to eligible casuals employed by small businesses from 26th August 2025.

While casual employees have some different rights and entitlements, they have the same access to 10 days of paid family and domestic violence leave per year. If you employ casuals, it's important to be across the laws.

This resource helps employees and employers understand the entitlements and obligations of casual employment.

It provides:

- A summary of casual employee entitlements (see below).
- How casual employment is different to permanent employment.
- Answers to frequently asked questions about casual employment.
- Examples to help you apply the information to your own situation.

Find more info here: [Casual employees - Fair Work Ombudsman](#).



Disclaimer: All or any advice contained in this newsletter is of a general nature only and may not apply to your individual business circumstances. For specific advice relating to your specific situation, please contact your accountant or contact me for further discussion.

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